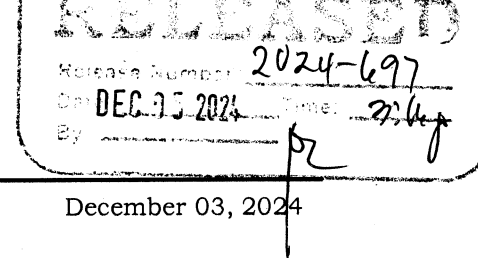


Republic of the Philippines  
**Department of Education**  
REGION XII  
DIVISION OF SULTAN KUDARAT



December 03, 2024

Nº .

DIVISION MEMORANDUM  
OSDS No. **205** S. 2024

**SUBMISSION OF PERTINENT DOCUMENTS FOR APPOINTMENT**

To: Public Schools District Supervisors/ Principals In-Charge  
Public Elementary and Secondary School Heads  
All Concerned Appointees  
This Division

1. This Office requests the following prospective appointees to submit their pertinent documents for appointment not later than **December 06, 2024**.

TEACHING POSITION/S		
NAME	POSITION TITLE	STATION
RUTH T. VILLARTA	MASTER TEACHER I	LANGGAL NHS
EVELYN A. TOMAS	TEACHER III	CENTRAL LEBAK
REBEN D. BUER	TEACHER III	BAGUMBAYAN II
NONTACHING POSITION/S		
SARSIYA M. DALANDAS	ADMINISTRATIVE OFFICER II	DATALBLAO ES/ DATALBLAO NHS
MICHELLE P. BUHIA	ADAS III (SENIOR BOOKKEEPER)	KALAMANSIG II
MAYFLOR S. PAUYON	ADAS II (D.O.)	KALANAWA II NHS
MARK KEVIN L. PACULBA	ADAS II (IUS)	BAMBAD NHS
JOHN ILGEN F. GAVILEÑO	ADAS II	KALAMANSIG NHS-SHS
CHERILYN S. MEMORIAL	ADAS II	TELAFAZ NHS-SHS
JONALYN D. TICO	ADAS II	SUMILIL NHS

2. The appointees can access all the necessary forms through their respective Administrative Officer II or via this link: <https://bit.ly/3vWntHw>.
3. Administrative Officers II are directed to assist the appointees with their documents and ensure that the information provided is thoroughly reviewed and accurate.
4. For your information and guidance.

**CRISPIN A. SOLIVEN, JR., CESE**  
Schools Division Superintendent

Enclosure: None

Reference: None

To be indicated in the Perpetual Index under the following subjects

**APPOINTMENT**

**DOCUMENTS**

**SUBMISSION**

WPP/OSDS/DM-SUBMISSION OF PERTINENT DOCUMENTS FOR APPOINTMENT/ December 03, 2024



Address: Kenram, Isulan, Sultan Kudarat  
Telephone No.: (064) 471 1007  
Website: <https://divisionsk.org>  
Email: [depedsk.r12@deped.gov.ph](mailto:depedsk.r12@deped.gov.ph)