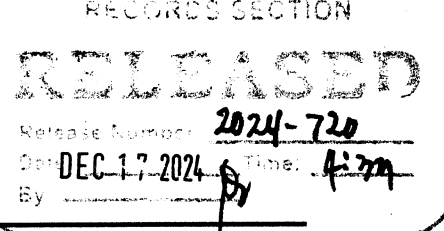


Republic of the Philippines
Department of Education

REGION XII
DIVISION OF SULTAN KUDARAT



November 6, 2024

Division MEMORANDUM
MPF/OSDS-AO No. **213** s. 2024

**CONDUCT OF "PUNONG PUNO NG LIGAYA": AN OUTREACH PROGRAM OF
THE ADMINISTRATIVE OFFICERS (AO) II**

To: Assistant Schools Division Superintendent
Administrative Officer V
Elementary and Secondary School Heads
Administrative Officers II
All others concerned
This Division

1. The Department of Education- Division of Sultan Kudarat thru the Office of the Administrative Officer V and Association of the Administrative Officers (AO) II will conduct an outreach program with the theme "Punong puno ng Ligaya" on **December 17, 2024** in Senagandal Elementary School, Brgy. Chua, Bagumbayan, Sultan Kudarat.
2. This activity aims to:
 - foster active participation from community members in identifying their needs and collaborating on solutions.
 - offer direct assistance to underserved populations, including access to mental health resources, educational support, and financial aid; and
 - encourage participants to develop a sense of civic duty and social responsibility through community service activities.
3. The participants in this activity are the school-based Administrative Officers (AOs) II and selected Division Personnel and Officials.
4. For queries and clarifications, all concerned may contact **MR. MELVIN P. FORTUNA**, Administrative Officer V at 0916-180-8840.
5. Immediate dissemination of and strict compliance with this Memorandum are directed.

CRISPIN A. SOLIVEN JR., CESE
Schools Division Superintendent *[Signature]*

Encl/s.: None

References: None

To be indicated in the Perpetual Index under the following subjects:

AOII

PROGRAM

OUTREACH

MPF/OSDS-AO/DM-Conduct of "Punong puno ng Ligaya": An Outreach Program of Administrative Officers (AO) II/November 16, 2024



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