

Republic of the Philippines  
**Department of Education**  
REGION XII  
DIVISION OF SULTAN KUDARAT

RELEASED

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By: [Signature]

November 26, 2024

OFFICE MEMORANDUM  
No. 104  
SGOD SMNS No. 104 2024

**CALL FOR SUBMISSION OF 2025 SPECIAL EDUCATION FUND (SEF)  
BUDGET PROPOSAL**

To: Assistant Schools Division Superintendent  
Chiefs of the Functional Divisions  
Education Program Supervisors  
Section/Unit Heads  
All Others Concerned  
This Division

1. In accordance with Republic Act (RA) No. 7160, otherwise known as the *Local Government Code of 1991*, wherein a province, city, or municipality may levy and collect an annual tax of one percent (1%) on the assessed value of real property in addition to the basic real property tax, this Office enjoins all program holders to submit budget proposals for the programs, projects and activities to be funded by 2025 Special Education Fund (SEF) on or before December 6, 2024.
2. This activity aims to:
  - a. establish a transparent budgeting process that allows for regular monitoring of expenditures related to special education activities;
  - b. allocate funds for special education resources that cater to diverse learning needs; and
  - c. create partnership with local organizations to enhance resources and support to all learners and DepEd personnel.
3. All concerned shall submit the budget proposals at the Social Mobilization and Networking Section (SMNS) through Maria Gina Imelda B. Andang, Senior Education Program Specialist through email address [mariaginaimelda.andang@deped.gov.ph](mailto:mariaginaimelda.andang@deped.gov.ph).
4. For guidance and strict compliance of all concerned.

MGBA/SMNS-SGOD/DM-Call for Submission of 2025 Special Education Fund (SEF) Budget Proposals/  
November 26, 2024



Address: Kenram, Isulan, Sultan Kudarat  
Telephone No.: (064) 471 1007  
Website: <https://divisionsk.org>  
Email: [depedsk.r12@deped.gov.ph](mailto:depedsk.r12@deped.gov.ph)

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By the authority of the Schools Division Superintendent  
**CRISPIN A. SOLIVEN JR., CESE**  
Schools Division Superintendent

**MELROSE B. PERALTA, EdD**  
Assistant Schools Division Superintendent

Encl.: None

Reference: RA 7160; Local Government Code of 1991

To be indicated in the Perpetual Index under the following subjects:

**PROPOSALS**

**SPECIAL EDUCATION FUND**

**SUBMISSION**

MGBA/SMNS-SGOD/DM-Call for Submission of 2025 Special Education Fund (SEF) Budget Proposals/  
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