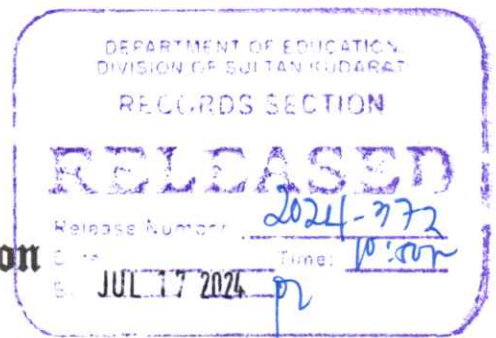




Republic of the Philippines
Department of Education
REGION XII
DIVISION OF SULTAN KUDARAT



July 16, 2024

OFFICE MEMORANDUM

No. **59** SGOD HRDS No. **59**s. 2024

2024 HRD FUNDS PRESENTATION AND PROGRAM IMPLEMENTATION PLAN CRAFTING FOR PROFESSIONAL DEVELOPMENT OF TEACHERS AND SCHOOL LEADERS

To: Assistant Schools Division Superintendent
Chiefs of the Functional Divisions
Education Program Supervisors
Identified Program Holders
Concerned Employees
This Division

1. In relation to DepEd Memorandum DM-OUHROD-2024-027 re: Guidelines on the Utilization of FY 2024 Human Resource Development (HRD) Fund, this Office shall conduct the 2024 HRD FUNDS Presentation and Program Implementation Plan Crafting for Professional Development of Teachers and School Leaders on July 23, 2024, 8am at Kalimudan Hall, Division Office, Kenram, Isulan, Sultan Kudarat.

2. The activity aims to orient the program holders on the Guidelines on the Utilization of FY 2024 Human Resource Development (HRD) Fund and provide Technical Assistance on the following matters:

- 2.1 Orientation on the salient features of DepEd Memorandum No. 44, series of 2023;
- 2.2 Monitoring of the utilization of 2024 HRD INSET Fund and other Program Support Funds;
- 2.3 Crafting of the Needs-based Professional Development (PD) Programs to be implemented at the SDO and School-based level;
- 2.4 Crafting of the HRD Program Implementation Plan (PIP) 2024; and
- 2.5 Finalization of the HRD Program Implementation Plan (PIP) 2024.

3. Attached to this Memorandum are Indicative Schedule of Activities and List of Participants. While the PIP template can be accessed through the link <https://tinyurl.com/PIP2024TEMPLATE>

LPO/SGOD-SEPS/DM- 2024 HRD FUNDS PRESENTATION AND PROGRAM IMPLEMENTATION PLAN CRAFTING FOR PROFESSIONAL DEVELOPMENT OF TEACHERS AND SCHOOL LEADERSDSK-DIT DivMemo v3r0.0e01.11.21/July 16, 2024



Address: Kenram, Isulan, Sultan Kudarat
Telephone No.: (064) 471 1007
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4. All participants are encouraged to bring laptops, learning and development needs results, and other data to be used during the workshop, which would help them develop a plan for the professional development of teachers and school leaders.
5. The expenses for training, particularly the meals and snacks and other expenses, shall be charged from the HRD INSET/Program Support Fund subject to the usual accounting and auditing procedures and regulations.
6. For further information, contact Lazaro P. Oriel, Senior Education Program Specialist-Human Resource Development Section, through lazaro.oriel@deped.gov.ph or Kevin Lloyd V. Hijastro, Education Program Specialist-Human Resource Development Section through kevinlloyd.hijastro@deped.gov.ph.
7. For information and compliance.

CRISPIN A. SOLIVEN, JR., CESE
Schools Division Superintendent

Incl: As stated

Reference: DepEd Memorandum DM-OUHROD-2024-027

To be indicated in the Perpetual Index under the following subjects:

HRD FUNDS

PLANNING

REVIEW

LPO/SGOD-SEPS/DM- 2024 HRD FUNDS PRESENTATION AND PROGRAM IMPLEMENTATION PLAN CRAFTING
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Enclosure 1 to Division Memorandum No. **59**, s. 2024

INDICATIVE SCHEDULE OF ACTIVITIES
July 23, 2024 @ Kalimudan Hall, Division Office

Time	Activities	In-charge
8:00-8:30 8:30 a.m. – 9:00 a.m.	<ul style="list-style-type: none">➤ Registration➤ Opening Program<ul style="list-style-type: none">• National Anthem• Prayer• Attendance Checking• Opening Remarks• Statement of Purpose/Objectives• Message	Meilrose B. Peralta, EdD. ASDS Mohalidin M. Suaeb, PhD CES, SGOD Crispin A. Soliven Jr., CESE SDS
9:01 a.m. –	SESSION PROPER <ul style="list-style-type: none">• Update and Presentation of HRD Funds, and Other Program Support Funds	Arturo L. Porras Administrative Officer V
	<ul style="list-style-type: none">• Orientation on the salient features of DepEd Memorandum No. 44, series of 2023• Presentation and Crafting of HRD Program Implementation Plan (PIP) 2024• Development of needs based Professional Development (PD) Programs to be implemented at the SDO and School-based level	Lazaro P. Oriel SEPS-HRDS
12:00nn	Lunch Break	
1:00 – 3:40pm	<ul style="list-style-type: none">• Continuation of Crafting of PDP• Presentation of PDPs	HRDS & Finance Section

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	<ul style="list-style-type: none">• Submission and finalization HRD Program Implementation Plan (PIP) 2024	
4:30 – 5:00pm	Closing Program Online Evaluation	PMT SMME
Master of Ceremonies: Kevin Lloyd V. Hijastro EPS II- HRDS		

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DIVISION OF SULTAN KUDARAT

LIST OF PARTICIPANTS

No.	Name	Position	Functional Division
1	Meilrose B. Peralta	ASDS	OSDS
2	Ismael M. Ambalgan	CES-CID	CID
3	Mohalidin M. Suaeb, PhD	CES-SGOD	SGOD
4	Arnulfo D. Dinero	EPS	CID
5	Haron B. Karon	EPS	CID
6	Mary Grace B. Leysa	EPS	CID
7	Fatima A. Ma-aya	EPS	CID
8	Eric R. Balancio, EdD	EPS	CID
9	Sheryl L. Osano	EPS	CID
10	Josevic F. Hurtada, PhD	EPS	CID
11	Rodolfo B. Bermudo, EdD	EPS	CID
12	Juliet L. Sison, PhD	EPS	CID
13	Sadat T. Sinolinding	EPS	SGOD
14	Ronald F. Ramirez	EPS	CID
15	Mohaliden Balayanan	ALIVE Coordinator	CID
16	Benjie Unday	IPED Coordinator	CID
17	Rodrigo O. Viduya	SEPS	SGOD
18	Lazaro P. Oriel	SEPS	SGOD
19	Maria Gina Imelda B. Andang	SEPS	SGOD
20	Akifa H. Guindo, MD	Medical Officer	SGOD
21	Richard A. Fernandez	ICT	OSDS
22	Baipina P. Balubugan		SGOD
23	Melvin P. Fortuna	AO V	SGOD
24	Noli M. Asuncion, CPA	Accountant III	OSDS
25	Arturo L. Porras	AO V	OSDS
26	Nida P. Claudio	AA III	OSDS
27	Rodsy Omambing	AO IV	OSDS
28	Beth Balabagan	AO IV	OSDS
29	Liza B. Romallosa	AO IV	OSDS
30	Engr. Virgil Vigo	Engr. III	SGOD
31	Rowena Jessette S. Villa	AO IV	OSDS
32	Kevin Lloyd V. Hijastro	EPS II	SGOD
33	Bernabe N. Falcis	EPS II	SGOD
34	Josephine Dignadice	EPS II	SGOD
35	Kharoll Joy G. Latoza	PDO II	SGOD
36	Shiela Delos Santos	PDO I	SGOD
37	Rhea Angeline Soberano	AO II	SGOD
38	Sulpicio Lanada	Budget Staff	OSDS
39	Jayvee Villaruz	HRDS Staff	SGOD
40	Jennifer Vidal	HRDS Staff	SGOD

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