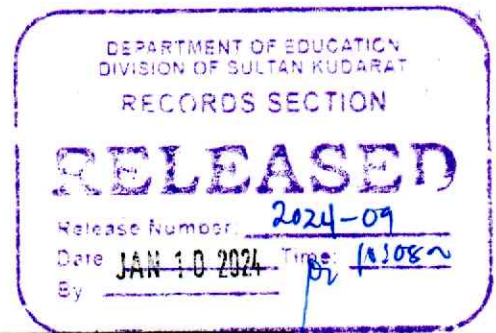




Republic of the Philippines  
**Department of Education**  
REGION XII  
DIVISION OF SULTAN KUDARAT



January 4, 2024

**OFFICE MEMORANDUM**  
SGOD HRDS No. 01 s. 2024

**SUBMISSION OF APPROVED OFFICE PERFORMANCE COMMITMENT AND REVIEW FORM (OPCRF) AND INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM (IPCRF) FOR FY 2023**

To: Chiefs of the Functional Divisions  
Education Program Supervisors  
Public Schools District Supervisors/Principals In-Charge  
Section Heads  
This Division

1. In compliance with DepEd Order No. 2, s. 2015 re: Implementation of the Results-Based Performance, Management System, employees of the Schools Division Office are requested to submit the approved OPCRf and IPCRF along with the Individual Development Plan on or before January 31, 2024.
2. In view of the above, the OPCRf and IPCRF must be duly evaluated by the designated rater and agreed upon and duly signed by the ratee, rater, and approving authority including the Individual Development Plan.
3. All concerned shall furnish a copy of the documents to the Human Resource and Development Section (HRDS) for the consolidation of the ratings and individual development plans for the formation of the Learning and Development interventions.
4. Immediate dissemination of and compliance with this memorandum is directed.

**CRISPIN A. SOLIVEN JR., CESE**  
Schools Division Superintendent

Incl: None

Reference: DepEd Order No. 2, s. 2015

To be indicated in the Perpetual Index under the following subjects:

**IPCRF**

**OPCRF**

**SUBMISSION**

LPO/SGOD-SEPS/DM- SUBMISSION OF APPROVED OFFICE PERFORMANCE COMMITMENT AND REVIEW FORM (OPCRF) AND INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM (IPCRF) FOR FY 2023/DSK-DIT  
DivMemo v3r0.0e01.11.21/January 4, 2024



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