



Republic of the Philippines
Department of Education
REGION XII
DIVISION OF SULTAN KUDARAT



October 28, 2024

DIVISION MEMORANDUM
SGOD HRDS No. **197** s. 2024

**SIKAT AWARDS 2024: INTERVIEW OF APPLICANTS AND JOURNEY
TO OUTSTANDING EMPLOYEE-CAPACITY TRAINING ON PERSONALITY
DEVELOPMENT, PROFESSIONAL ETHICS, AND DOCUMENT
MANAGEMENT FOR SIKAT AWARDS NOMINEES**

To: Assistant Schools Division Superintendent
Chiefs of the Functional Divisions
Division PRAISE Committee
Education Program Supervisors
Public Schools District Supervisors/Principals In-Charge
Elementary and Secondary School Administrators
All Concerned Employees
This Division

1. In relation to DM-SGOD-HRDS No. 185, s. 2024, regarding the 2024 Serbisyong may Integridad, Kalidad, Angat, at Tapat (SIKAT) Awards Program, the Division Office announces a series of activities for qualified applicants in the different categories, scheduled as follows:

Activity	Date	Venue
Evaluation and Interview	October 30-31, 2024	SDO Kalimudan Hall
Journey to Outstanding Employee-Capacity Training on Personality Development, Professional Ethics, And Document Management for Sikat Awards Nominees	November 5, 2024	SDO Kalimudan Hall
Finalization of Documents	November 6, 2024	SDO Kalimudan Hall

2. The activity aims to assess and determine the most qualified and deserving employees who will represent the Division Office in the Regional annual conduct of KAFNGABAL Awards 2024: Search for the Outstanding Teaching and Nonteaching Employees and provide technical assistance in ensuring proper documentation and organization of documents to achieve uniformity and enhance efficiency.

3. The applicants are encouraged to wear business attire or school/office uniform during the conduct of the interview.

LPO/SGOD-SEPS/DM- SIKAT AWARDS 2024: INTERVIEW OF APPLICANTS AND JOURNEY TO OUTSTANDING EMPLOYEE CAPACITY TRAINING ON PERSONALITY DEVELOPMENT, PROFESSIONAL ETHICS, AND DOCUMENT MANAGEMENT FOR SIKAT AWARDS NOMINEES DSK-DIT DivMemo v3r0.0e01.11.21/October 28, 2024



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4. Additionally, all Division Winners/Nominees are required to attend the "Journey to Outstanding Employee: Capacity Training on Personality Development, Professional Ethics, and Document Management" on November 5-6, 2024, at 8:00 AM, at the Schools Division Kalimudan Hall, Isulan, Sultan Kudarat. The list of winners/nominees will be provided in a separate Memorandum.
5. Attached are the list of applicants and the Schedule of Activities for the SIKAT Awards 2004.
6. The meals and snacks, token, and other incidental expenses may incur during the conduct of the program shall be chargeable against Division MOOE while traveling expenses of the participants during the conduct of the program will be chargeable against the school MOOE while subject to the usual accounting and auditing rules and procedures.
7. Immediate and wide dissemination of this Memorandum is highly desired.

CRISPIN A. SOLIVEN, JR., CESE
Schools Division Superintendent

Incl: As stated

Reference: DM-SGOD-HRDS No. 185, s. 2024

To be indicated in the Perpetual Index under the following subjects:

PROGRAM REWARDS AND RECOGNITION EMPLOYEES

LPO/SGOD-SEPS/DM- SIKAT AWARDS 2024: INTERVIEW OF APPLICANTS AND JOURNEY TO OUTSTANDING EMPLOYEE CAPACITY TRAINING ON PERSONALITY DEVELOPMENT, PROFESSIONAL ETHICS, AND DOCUMENT MANAGEMENT FOR SIKAT AWARDS NOMINEES DSK-DIT DivMemo v3r0.0e01.11.21/October 28, 2024



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LIST OF QUALIFIED 2024 SIKAT AWARDS APPLICANTS FOR INTERVIEW

October 29, 2024
Division Office Kalimudan Hall

CATEGORY	NAME	Station
Outstanding Elementary School Teacher	1. Roselyn M. Besmanos - TIII	Kalamansig I
	2. Maricel P. Gamino- TIII	Lambayong III
	3. Allan C. Leorito-TIII	Lutayan I
	4. Chinky L. Barnes- TII	President Qui. North
	5. Salome L. Budol- TIII	Lebak West
	6. Haren M. Catalan- TIII	Isulan West
	7. Allan B. Corpuz- TIII	Lambayong III
	8. Catherine F. Palabay- TIII	Lebak West
	9. Julie P. Castones	Lebak West
	10. Juvy C. Pural- TIII	Kulaman I
	11. Jeny S. Sardoma- TIII	Lambayong II
	12. Ronielyn L. Cortejo- TIII	Esperanza II
	13. Mary Grace L. Demerin- TIII	Esperanza III
	14. Ian Fritz T. Manzan- TIII	Kalamansig II
	15. Arlene P. Navos- TIII	Isulan Central
	16. Aldyn D. Palma- TIII	Esperanza II
	17. Jonard H. Moyet- TII	Kalamansig I
Outstanding Secondary School Teacher	1. Annaliza A. Bulawan- TI	Biwang NHS
	2. Daniel S. Parong- TIII	Gapok NHS
	3. Reina Karen C. Salcedo- TIII	Esperanza NHS
	4. Shahida Mechelle K. Mastura- TIII	Kalamansig NHS
	5. Amalia G. Omapas- TI	Kalamansig NHS
	6.	
	7.	
Outstanding Elementary Master Teacher	1. Ma. Rizza S. Abella- MT1	Esperanza II
	2. Marlo D. Leonida- MT1	Kalamansig I
	3. Rachelle B. Galam – MT1	Isulan Central
	4. Liezl L. Duldulao- MT1	Lambayong III
Outstanding Secondary Master Teacher	1. Maribel B. Linan- MTI	Sen. Ninoy Aquino NHS
	2. Jocelyn P. Seguban- MTII	President Qui. NHS
	3. Mary Ann B. Gonzaga- MT2	Kalamansig NHS

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Outstanding Kindergarten Teacher	1. Evangeline C. Saavedra- MT1	Kalamansig I
	2. Normina A. Ali- TIII	Esperanza II
	3. Susan C. Enaguas	Esperanza III
	4. Kenneth B. Uy	Kalamansi II
Outstanding ALIVE Teacher	1. Wanita K. Sangebani-T1	Esperanza II
	2. Haron M. Sagad- TIII	Esperanza III
Outstanding IPED Teacher	1. Ma. Isabel B. Alivio- T1	
	2. Melvin F. Cogollo- TIII	Kalamansig II
	3. Shielane B. Atonducan- TII	Esperanza III
	4. Jobert H. Moyet- TII	Kalamansig I
Outstanding ALS Teacher	1. Mark Andreo J. Tandoy-T1	Esperanza II
	2. Palerma S. Segura- MT1	Isulan East
Outstanding SPED Teacher	1. Ailene A. Porras	Isulan SPED CS
Outstanding Multi-Grade Teacher	1. Crisanto C. Cagiran- TIC	Kalamansig I
	2. Ella Cyfe Anne B. Ardina- T1	Esperanza II
	3. Antonio L. Fernandez Jr.- TIC	Kalamansig II
Outstanding Elementary School Principal	1. Jerry T. Remulado, PhD	Kalamansig I
	2. Marylou A. Asis	Lebak West
	3. Ryan P. Aposaga	Esperanza II
Outstanding Secondary School Principal	1. Erlinda G. Haudar- PIII	Sta. Clara NHS
Outstanding Elementary Head Teacher	1. Elornalyn M. Sansano- HTIII	Kalamansig I
	2. Vivian G. Putis- HTIII	Esperanza III
Outstanding Secondary Head Teacher	1. Aida B. Dugmoc- HTI	Kalamansig I
Outstanding Public Schools District Supervisor (PSDS)	1. Sambra H. Camsa	Esperanza II/III
Outstanding Education Program Supervisor (EPS)	1. Arnulfo D. Dinero, EdD- EPS	SDO
Outstanding Education	1. Kevin Lloyd V. Hijastro	SDO

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Program Specialist		
Outstanding Guidance Counselors/ Designate/Advocate	1. Aiza N. Romero	Kulaman I
	2. Jeanelyn G. Veloso	Kulaman I
	3. Maria Virginia B. Cuevas	Kalamansig NHS
Outstanding Nonteaching Employee (Internal Support Service Positions)	1. Bailaga D. Gumbila-AO II	Kalamansig I
	2. Odette Amor P. Espartero-AO II	Lambayong II
	3. Chanette A. Abanera-AO II	Kulaman I
	4. Mhay T. Tabanao -AO II	Kalamansig II
	5. Julie Ann R. Rabanos – AA III	Esperanza II
	6. Datu Shim Mokhtar P. Aliman-Registrar I	Kalamansig NHS
Outstanding Nonteaching Employee (Middle Manager Positions)	1. Akifa H. Guindo, MD	SDO
Program Managent Team	1. Rhea Angeline Soberano 2. Kimberly Echavaria 3. Mae Lagliva 4. Carlo Rudolph Cruz 5. Marlito G. Garcia 6. Donna Gocotano 7. Mutya Paja 8. Robert Bargaso	

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Training Matrix

October November 5-6, 2024 @ 8:00am
Kalimudan Hall, Isulan, Sultan Kudarat

Time	Activity	Person/s Involved	Position
8:30-9:30	Registration/Attendance	HRDS Staff	
	Opening Program Preliminaries Welcome Address	Overture Meilrose B. Peralta, EdD	ASDS
	Presentation of the Participants	Lazaro P. Oriel	SEPS-HRDS
	Overview and Rationale of the Training	Mohalidin M. Suaeb, PhD	Chief-SGOD
	Inspirational Message Closing Remarks	Crispin A. Soliven, Jr., CESE Melvin P. Fortuna	SDS AO V
9:30-10:30	Session 1: Professional Ethics for Government Employees	Mohalidin M. Suaeb, PhD	Chief-SGOD
10:30-11:30	Session 2: Personality Development, Improving Oral and Written Communication Skills	Mary Grace B. Leysa	EPS-English
11:30-12:00	Journey to Outstanding Employee: Testimony and Technical Assistance of the Outstanding Employees	Melvin Garcia MT1-New Panay NHS	• 2023 SIKAT Awards-Outstanding Master Teacher • RO12 Kafngabal 2023- Outstanding Master Teacher • 2024 Ambassador L. Cabangon Chua Awardee (Honorable

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		Phoebe G. Sumayo Master Teacher I-Lamasan ES	Mention) • 2024 -PPSTA Outstanding Teacher • 2023 SIKAT Awards-Outstanding Teacher • RO12 Kafngabal 2023- Outstanding Teacher • 2024 CSC HAP-Presidential Linkod Bayani Awardee
1:00-2:00	Session 3: Growth Mindset	Mark Carlo D. Buyao	SEPS-SMME
2:00-3:00	Session 4: Document Management and Ways Forward	Lazaro P. Oriel Kevin Lloyd V. Hijastro	SEPS-HRDS EPS II-HRDS

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