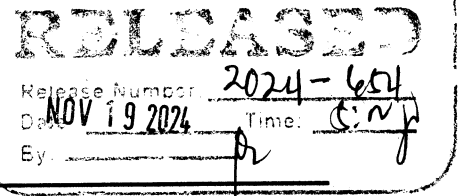


Republic of the Philippines  
**Department of Education**  
REGION XII  
DIVISION OF SULTAN KUDARAT



Division MEMORANDUM  
OSDS-PSU No. **1980**s. 2024

November 15, 2024

**PARTICIPATION IN THE PREMIUM RECONCILIATION WORKSHOP**

To: Assistant Schools Division Superintendent  
Chiefs of the Functional Divisions  
Secondary School Administrators  
Nonteaching Personnel  
This Division

1. Relative to the letter from the Office of Government Service Insurance System (GSIS) General Santos Branch, this Office enjoins identified Division Personnel and Nonteaching Personnel designated as GSIS Agency Authorized Officers (AAOs) and GSIS Electronic Remittance File (ERF) Handlers from Implementing Units to participate in the Premium Reconciliation Workshop on November 19-20, 2024 at Q Citipark Hotel, J. Corner Roxas E. Avenue, General Santos City.
2. This activity aims to reconcile unpaid premiums and update members' records in the GSIS database.
3. Attached is the List of Participants to attend the workshop for reference.
4. Meals and snacks of the participants for November 19, 2024 only shall be charged against GSIS fund while their transportation and other expenses for the two-day activity shall be charged against Division MOOE for Division Personnel and School MOOE or other local funds for Implementing Unit Personnel subject to the usual budgeting, accounting, and auditing rules and regulations.
5. For queries and clarifications, all concerned may contact Jennifer C. Arcibal through [jennifer.casamorin@deped.gov.ph](mailto:jennifer.casamorin@deped.gov.ph).
6. This issuance shall serve as Travelling Authority of the participants.
7. Immediate dissemination of this Memorandum is desired.

By the authority of the Schools Division Superintendent

**MELVIN P. FORTUNA**  
Administrative Officer V  
Officer-in-Charge

**CRISPIN A. SOLIVEN JR., CSE**  
Schools Division Superintendent

Encl/s.: As stated

References: *Letter from the Office of Government Service Insurance System*  
To be indicated in the Perpetual Index under the following subjects:

**PARTICIPATION      PREMIUM RECONCILIATION      WORKSHOP**

JCA/OSDS-PSU/DM- Participation in the Premium Reconciliation Workshop/November 15, 2024



Address: Kenram, Isulan, Sultan Kudarat  
Telephone No.: (064) 471 1007  
Website: <https://divisionsk.org>  
Email: [depedsk.r12@deped.gov.ph](mailto:depedsk.r12@deped.gov.ph)

By the authority of the Schools Division Superintendent

**MELVIN P. FORTUNA**  
Administrative Officer V  
Officer-in-Charge

**NOV 19 2024**

Republic of the Philippines  
**Department of Education**

REGION XII  
DIVISION OF SULTAN KUDARAT

Attachment to DM No. **198**. 2024: **PARTICIPATION IN THE PREMIUM RECONCILIATION WORKSHOP**

**LIST OF PARTICIPANTS**

NO.	NAME	STATION
1	NOLI M. ASUNCION, CPA	DIVISION OFFICE
2	RICHARD A. FERNANDEZ	DIVISION OFFICE
3	SABIDE K. SUMAPAL	DIVISION OFFICE
4	JENNIFER C. ARCIBAL	DIVISION OFFICE
5	ANGELIQUE FAITH E. SALAMANCA	DIVISION OFFICE
6	VICTORIA BIBANCO	BAGUMBAYAN NHS
7	ROGER ROBLES	BAGUMBAYAN NHS
8	EMY LOU M. BERTOSO	BAI SARIPINANG NHS
9	ANALYN G. ALEJAGA	BAI SARIPINANG NHS
10	ROLEZA B. DICEN	BAMBAD NHS
11	KARISTYLL V. ESTRELLAN	BAMBAD NHS
12	JOY P. DEL CRUZ	COLUMBIO NHS
13	KIM DAWNIEL CABUDOL	COLUMBIO NHS
14	LORENZO P. ARSENIO	ESPERANZA NHS
15	JASON RYAN V. SALDIVIA	ESPERANZA NHS
16	KARATUAN S. UTTO	ISULAN NHS
17	LARLYN D. GUZMAN	ISULAN NHS
18	ANTONIO A. GAVIOLA	KALAMANSIG NHS
19	FRANCES JUNE A. MOYET	KALAMANSIG NHS
20	MA. LYN D. QUEVADA	KAPINGKONG NHS
21	ASTER IVY S. TAMESIS	KAPINGKONG NHS
22	ASENA, SHELDON MARK	LAGUILAYAN NHS
23	MARVELITA M. CELINO	LAMBAYONG NHS
24	MODJIE SEDIK	LAMBAYONG NHS
25	KHOEMENI H. DIMASANGKA	LEBAK LEGISLATED NHS
26	CHERRY ANN M. JUANICO	LEBAK LEGISLATED NHS
27	PRINCESS AIREN GRACE J. ANTONIO	LUTAYAN NHS
28	SAMAD U. AMAN	LUTAYAN NHS
29	ARLY S. LOYOLA	PRESIDENT QUIRINO NHS
30	MAIA TWITAMS A. TADENA	PRESIDENT QUIRINO NHS
31	ALLAN S. TOYLO	TELAFAS NHS
32	KARL JOHN L. FACUNLA	TELAFAS NHS

\*\*\*Nothing follows\*\*\*



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