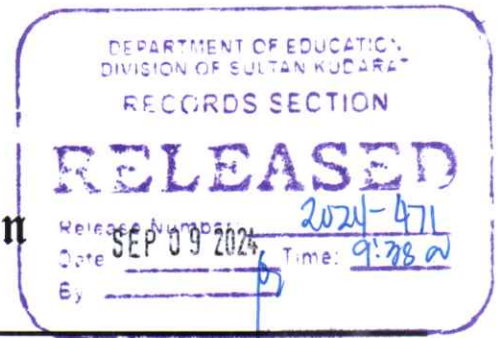




Republic of the Philippines
Department of Education
REGION XII
DIVISION OF SULTAN KUDARAT



September 3, 2024

DIVISION MEMORANDUM
SGOD PRS No. **158** s. 2024

CALL FOR ENTRIES FOR THE 2024 DIVISION RESEARCH CONGRESS

To: Assistant Schools Division Superintendent
Chief Education Program Supervisors
Education Program Supervisors
Public Schools District Supervisors/Principals In-Charge
Public Elementary and Secondary School Heads
All Others Concerned

1. In the quest to achieve its strategic objectives by promoting evidenced-based decision-making through research, the Schools Division Office of Sultan Kudarat through the Planning and Research Section (PRS), shall be conducting the 2024 Division Research Congress on September 26-29, 2024 at the Qetsiyah Eco Park, Brgy. Calean, Tacurong City.
2. The research congress aims to:
 - a. showcase the latest research on strategically improving access, quality, resilience, and governance of basic education;
 - b. strengthen the alignment of research initiatives with the Basic Education Research Agenda;
 - c. present to educators and policymakers the new trends of research techniques and methodologies; and,
 - d. foster the culture of conducting research in aid of evidenced-based policy formulation, program development, and replication of research-enabled practices.
3. Participants in this activity are the Chief Education Program Supervisors, Education Program Supervisors, Public Schools District Supervisors/Principals In-Charge, cluster heads of the public secondary schools, School Heads, Basic Education Research Fund (BERF) recipients, teacher-research enthusiasts, and selected Schools Division Office personnel.
4. Enclosed are the guidelines, templates, and other details for easy reference.

BMB/SGOD-PRS/ CALL FOR ENTRIES FOR THE 2024 DIVISION RESEARCH CONGRESS/DSK-DIT-DivMemo-
v2r0.0e01.08.21/September 3, 2024



Address: Kenram, Isulan, Sultan Kudarat
Telephone No.: (064) 471 1007
Website: <https://divisionsk.org>
Email: depedsk.r12@deped.gov.ph




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5. Travelling and other expenses relative to this activity are chargeable against local funds/MOOE subject to the usual accounting and auditing rules and regulations while the food expenses are covered under the 2024 Special Education Fund (SEF) of the Province of Sultan Kudarat.
6. Deadline of submission of manuscripts will be on September 16, 2024.
7. Service credits shall be given to all participants and members of the Technical Working Group (TWG) who will be attending the said activity on September 28 and 29, 2024 as per DepEd Order No. 5, s. 2024.
8. For inquiries, contact Baipina M. Balubugan at 09362674860 or Messenger Account: Baipina Balubugan.
9. Widest dissemination of this Memorandum is desired.

By the authority of the Schools Division Superintendent:


MEIL ROSE B. PERALTA, EdD
Assistant Schools Division Superintendent
CRISPIN A. SOLIVEN JR, CESE
Schools Division Superintendent

Encl/s.: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

DIVISION RESEARCH CONGRESS

ENTRIES

RESEARCH

BMB/SGOD-PRS/ CALL FOR ENTRIES FOR THE 2024 DIVISION RESEARCH CONGRESS/DSK-DIT-DivMemo-
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DIVISION OF SULTAN KUDARAT

Enclosure No. 1 to DM SGOD - PRS No. **158**, s. 2024

2024 DIVISION RESEARCH CONGRESS GUIDELINES

1. The Division Research Congress shall focus on showcasing the educational researches conducted in the school, district, and division levels to address problems related to access, quality, resilience, and governance of basic education focusing on the following themes based on the National Basic Education Research Agenda:

- Theme 1A: Teaching and Learning (Sub-themes: Instruction and Curriculum);
- Theme 1B: Teaching and Learning (Sub-themes: Learners' Assessment and Learning Outcomes);
- Theme 2: Child Protection;
- Theme 3: Human Resource Development; and,
- Theme 4: Governance and its cross-cutting themes on Disaster Risk Reduction and Management (DRRM), Gender and Development (GAD), and Inclusive Education.

2. The School and District Research Coordinators shall screen official research entries before endorsing them to the Schools Division Review Committee (SDRC). The researchers shall submit three (3) copies of the full version of their research paper which shall not exceed 3,500 words with single spacing and printed on an A4 size bond paper with "Bookman Old Style" font, and 11-point font size.

3. The full version of the research paper with the "author, date" in text referencing format, shall have the following parts:

A. Oral Presentation (Action Research)

- Title
- Abstract (not more than 200 words)
- Major Parts:
 - I. Context and Rationale
 - II. Action Research Questions
 - III. Innovation, Intervention, and Strategy
 - IV. Action Research Methodology:
 - a. Research Method

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- b. Participants and/or Other Sources of Data and Information
- c. Data Gathering Method
- d. Data Analysis Techniques
- V. Discussion of Results
- VI. Reflection (Qualitative Research) or Conclusion and Recommendation (Quantitative Research)

B. Poster Presentation (Action Research)

- Title
- Abstract (not more than 200 words)
- Major Parts:
 - I. Context and Rationale
 - II. Action Research Questions
 - III. Innovation, Intervention, and Strategy
 - IV. Action Research Methodology:
 - a. Research Method
 - b. Participants and/or Other Sources of Data and Information
 - c. Data Gathering Method
 - d. Data Analysis Techniques
 - V. Discussion of Results
 - VI. Reflection (Qualitative Research) or Conclusion and Recommendation (Quantitative Research)

C. Basic Research (Oral and Poster Categories)

- I. Title
- II. Abstract
- III. Introduction
- IV. Literature Review
- V. Research Questions
- VI. Scope and Limitation
- VII. Research Methodology
 - Sampling
 - Data Collection
- VIII. Discussion of Results and Recommendations

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4. Presenters for the Oral Category shall be guided by the following pointers:
 - a. The oral presentation shall last for 15 minutes per Oral Presenter with 5 minutes allotted for interpellation.
 - b. The LCD projector will be provided by the organizer.
 - c. Each presenter shall present the gist of the following:
 - Context and Rationale;
 - Action Research Questions/Objectives;
 - Innovation, Intervention, and Strategy;
 - Action Research Methodology
 - Discussion of Results;
 - Reflection (Qualitative Research) or Conclusion and Recommendation (Quantitative Research); and,
 - References.
5. Presenters for the Poster Category shall adhere to the following guidelines:
 - a. Use a vertical (portrait) layout with 48x36 inches size.
 - b. The font size is not less than "18" points.
 - c. The poster shall include:
 - i. Title;
 - ii. Abstract;
 - iii. Context and Rationale;
 - iv. Action Research Questions;
 - v. Innovation, Intervention, and Strategy;
 - vi. Action Research Methods;
 - vii. Discussion of Results;
 - viii. Reflection (Qualitative Research) or Conclusion and Recommendation (Quantitative Research); and,
 - ix. References
 - d. Participants shall prepare the stand. It shall be displayed in the designated area on the scheduled date of the Poster Presentation.
 - e. The rubrics in judging the research paper, both for oral and poster, follow the same guidelines stated in the prior year's Memorandum.
 - f. Kindly submit the e-copy to baipina.balubugan@deped.gov.ph following the file name: Municipality- Name of the Research Proponents/Name of Category/Theme#.
 - g. Submit one (1) hard copy to the Planning and Research Section.
 - Title
 - Abstract (not more than 200 words)
 - Major Parts:

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- I. Context and Rationale
- II. Action Research Questions
- III. Innovation, Intervention, and Strategy
- IV. Action Research Methodology:
 - a. Research Method
 - b. Participants and/or Other Sources of Data and Information
 - c. Data Gathering Method
 - d. Data Analysis Techniques
- V. Discussion of Results
- VII. Reflection (Qualitative Research) or Conclusion and Recommendation (Quantitative Research)

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Enclosure No. 2 to DM SGOD - PRS No. 158, s. 2024

PROFORMA FOR RESEARCH ENTRY

Research Title: _____

Research Proponent/s: _____

Position/s: _____

Name of School: _____

District: _____ Municipality: _____

Email Address: _____ Mobile No. _____

Research Category: (Kindly Check)

☐ Oral Presentation

☐ Poster Presentation

Research Theme/Sub-Theme: (Kindly Check)

☐ Theme 1-A: Teaching and Learning (Sub-themes: Instruction & Curriculum)

☐ Theme 1-B: Teaching and Learning (Sub-themes: Learners' Assessment and Learning Outcomes)

☐ Theme 2: Child Protection

☐ Theme 3: Human Resource Development

☐ Theme 4: Governance cross-cutting themes on Disaster Risk Reduction Management (DRRM), Gender and Development (GAD), and Inclusive Education

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Enclosure No. 3 to **DM** SGOD - PRS No. **158**, s. 2024

**OFFICIAL LIST OF DISTRICT/MUNICIPAL ENTRIES FOR 2024 DIVISION
RESEARCH CONGRESS**

Oral Category

Theme	Title of Research	Name of Researcher/s	School/ District	Contact Number
1-A: Teaching and Learning (Sub-themes: Instruction and Curriculum)				
1-B: Teaching and Learning (Sub-themes: Learners' Assessment and Learning Outcomes)				
2: Child Protection				
3: Human Resource Development				
4: Governance Cross Cutting Themes on Disaster Risk Reduction Management, Inclusive Education, Gender and Development				

Prepared by:

School/ District/ Municipal Research Coordinator

Approved:

Public Schools District Supervisor/ PIC/ Cluster Head-Secondary Schools

BMB/SGOD-PRS/ CALL FOR ENTRIES FOR THE 2024 DIVISION RESEARCH CONGRESS/DSK-DIT-DivMemo-v2r0.0e01.08.21/September 3, 2024



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Enclosure No. 4 to DM SGOD - PRS No. **158**, s. 2024

**OFFICIAL LIST OF DISTRICT/MUNICIPAL ENTRIES FOR 2024 DIVISION
RESEARCH CONGRESS**

Poster Category

Theme	Title of Research	Name of Researcher/s	School/District	Contact Number
1-A: Teaching and Learning (Sub-themes: Instruction and Curriculum)				
1-B: Teaching and Learning (Sub-themes: Learners' Assessment and Learning Outcomes)				
2: Child Protection				
3: Human Resource Development				
4: Governance Cross Cutting Themes on Disaster Risk Reduction Management, Inclusive Education, Gender and Development				

Prepared by:

School/District/Municipal Research Coordinator

Approved:

Public Schools District Supervisor/PIC/Cluster Head-Secondary Schools

BMB/SGOD-PRS/ CALL FOR ENTRIES FOR THE 2024 DIVISION RESEARCH CONGRESS/DSK-DIT-DivMemo-
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