

2023

ACCOMPLISHMENT REPORT

DIVISION OF SULTAN KUDARAT

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
REGION XII
DIVISION OF SULTAN KUDARAT

DEPED TAYO SULTAN KIDARAT





Republic of the Philippines
Department of Education
Division of Sultan Kudarat



QUALITY POLICY

"The Department of Education is committed to provide learners with quality basic education that is accessible, inclusive, and liberating through:

- Proactive leadership
- Shared governance
- Evidence-based policies, standards, and programs
- Responsive and relevant curricula
- Highly competent and committed officials, and teaching and non-teaching personnel
- An enabling learning environment

The Department upholds the highest standards of conduct and performance to fulfill stakeholder's needs and expectations by adhering to constitutional mandates, statutory, and regulatory requirements, and sustains client satisfaction through continuous improvement of the Quality Management System."





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Core Values

Service. We facilitate a task, provide assistance or extend a helping hand for the attainment of goals and objectives.

Kindness. We accommodate our customers with generosity and utmost compassion.

Teamwork. We collaborate and willingly work together to achieve a common goal.

Excellence. We prioritize and choose with highest standard the best option to create positive change through innovation.

Accountability. We take full responsibility of our actions in performing tasks with competence and professionalism.

Commitment. We engage ourselves with passion and dedication in performing our job.

Honesty. We do what is right and uphold truth and integrity in all our undertakings.



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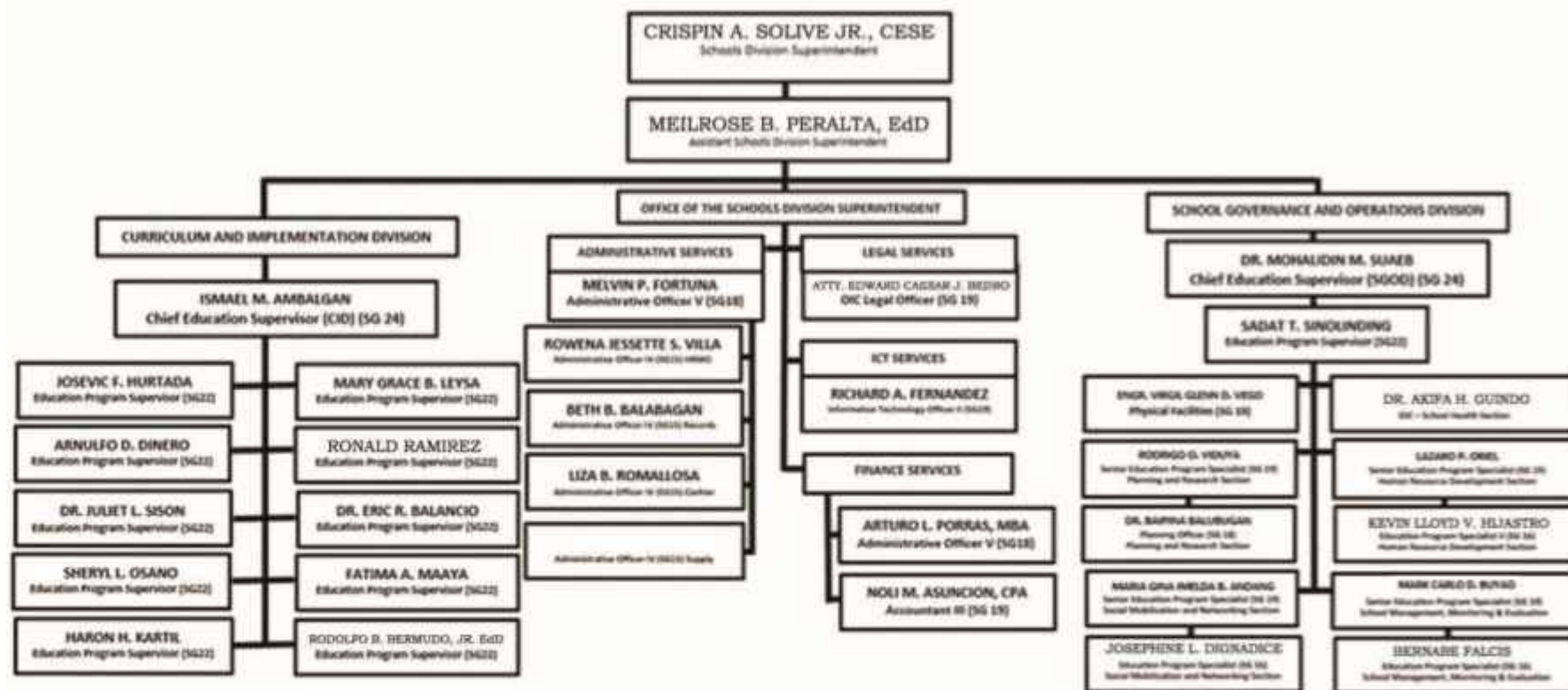
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Division of Sultan Kudarat Organizational Structure





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 Division of Sultan Kudarat

2022 ANNUAL ACCOMPLISHMENT REPORT

I. Introduction

Driven by its vision, core values, and quality policy, the DepEd - Division of Sultan Kudarat strives to provide customer satisfaction through all its programs, activities, and services.

I. Highlights of Accomplishment

a. Status of Basic Education Resources

I. Enrolment

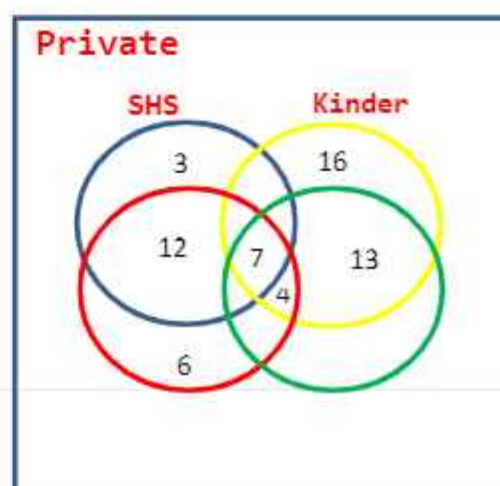
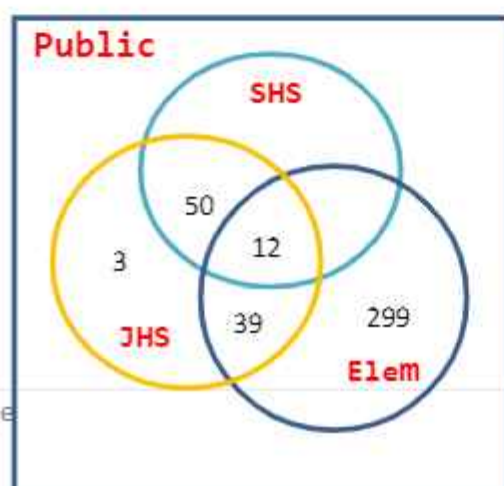
Public Schools

Level	Enrolment SY 2022-2023	Enrolment SY 2023-2024	% of Increase/Decrease from Previous SY
Kindergarten	13981	13054	(-6.63%)
Elementary	87836	87605	(-0.26%)
Junior HS	47265	42267	(-10.57%)
Senior HS	19184	18276	(-4.73%)

Private Schools

Level	Enrolment SY 2022-2023	Enrolment SY 2023-2024	% of Increase/Decrease from Previous SY
Kindergarten	922	889	(-3.58%)
Elementary	2845	3125	9.84%
Junior HS	8262	8049	(-2.58%)
Senior HS	4306	4643	7.83%

II. Number of Schools





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U=403	JHS	Elem G1-G6
No. of Schools Offering:	U=61	No. of Schools Offering:
<i>Elem only</i> 299	<i>Kinder, Elem, JHS & SHS</i> 7	<i>Elem & JHS only</i> 4
<i>JHS only</i> 3	<i>JHS & SHS only</i> 12	<i>Kinder & Elem (1-6) only</i> 13
<i>JHS with SHS</i> 50	<i>Kinder Only</i> 13	<i>JHS only</i> 6
<i>Integrated w/ JHS</i> 39	<i>SHS only</i> 3	
<i>Integrated w/ JHS & SHS</i> 12		

III. Number of Teaching and Non-Teaching Personnel

The Personnel Section Office ensures that the management and personnel of the Schools Division receive reliable personnel administration services. These services include recruitment and selection, personnel administration, compensation and benefits administration, and personnel records management. The office also ensures compliance with the standards, rules, and regulations set forth by government oversight agencies in personnel administration.

The Department of Education-Division of Sultan Kudarat was able to process the appointments of the following positions:

Position	Status of Appointment	No. of Approved Appointments
Administrative Aide I (Utility Worker I)	Casual	4
Administrative Aide III	Permanent	2
Administrative Aide III (Clerk I)	Casual	12
Administrative Aide III (Driver I)	Casual	1
Administrative Aide III (Utility Worker II)	Casual	2
Administrative Aide VI	Permanent	3
Administrative Assistant II	Permanent	14
Administrative Assistant II (Disbursing Officer II)	Permanent	18
Administrative Assistant III	Permanent	2
Administrative Assistant III (Senior Bookkeeper)	Permanent	19
Administrative Officer II	Permanent	7
Administrative Officer V	Permanent	1
Education Program Specialist II	Permanent	2
Education Program Supervisor	Permanent	1
Head Teacher I	Permanent	13
Head Teacher II	Permanent	6



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Head Teacher III	Permanent	8
Head Teacher IV	Permanent	1
Master Teacher I	Permanent	27
Master Teacher II	Permanent	5
Nurse II	Permanent	2
Project Development Officer I	Permanent	1
School Principal I	Permanent	2
School Principal II	Permanent	5
School Principal III	Permanent	3
Senior Education Program Specialist	Permanent	2
Special Education Teacher I	Permanent	2
Special Science Teacher I	Permanent	3
Special Science Teacher I	Provisional	6
Teacher II	Permanent	111
Teacher III	Permanent	256
Teacher I	Permanent	166
Teacher I	Substitute	284
TOTAL		991

A total of **991** appointments of teaching and nonteaching personnel were issued and verified following standard guidelines set by the CSC. These appointments were also approved and submitted to the CSC Field Office for attestation in a timely manner.

Number of Teaching, Teaching-Related and Non-Teaching Personnel as of CY 2023:

List of DepEd Authorized Positions	Filled Items	Unfilled Items	Authorized Positions
Teaching Positions	6,387	195	6,583
School Administration Positions	262	55	317
Related Teaching Positions	28	37	65
Non-Teaching Positions	520	85	605
TOTAL	7,197	372	7,570

In addition, A total of 186 teachers were promoted due to Reclassification on May 16, 2023. Currently, there are 528 approved applications for Reclassification. Out of 528, only 135 applications were granted budget allocation.



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Position Title	Number of Appointees	TOTAL NUMBER OF APPROVED APPLICATIONS	
Teacher II	6	Elementary	
Teacher III	163	T-II & T-III	243
Head Teacher I	2	Master Teacher	18
Head Teacher IV	1	School Head	4
Master Teacher I	8	High School	
Master Teacher II	2	T-II & T-III	249
School Principal II	2	Master Teacher	9
School Principal III	2	School Head	5
TOTAL	186	TOTAL	528

As a result of everyone's determination and collaborative efforts to promote people excellence in the agency for efficient and effective public service delivery, the Department of Education - Schools Division of Sultan Kudarat has been recognized by the Civil Service Commission Office for having obtained PRIME-HRM Maturity Level 2 in Recruitment, Selection, and Placement (RSP).

With these accomplishments, the team hopes to continue to assist all employees of this Division in a prompt and timely manner. Surely, challenges and problems may arise in the future for they are inevitable, but through team effort and determination, these will be resolved and mitigated for the total benefit of the agency and its employees.

Prepared by:

PERSONNEL



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a. **Performance Indicators (for the last 3 years)**

This section presents the performance of DSK in terms of the DepEd's Performance Indicators such as:

- i. Gross Enrolment Rate
- ii. Net Enrolment Rate
- iii. Completion Rate
- iv. Cohort Survival Rate
- v. Promotion Rate
- vi. Repetition Rate
- vii. Dropout Rate

Elementary Level

Indicator	School Year			
	2019-2020	2020-2021	2021-2022	2022-2023
Gross Enrolment Rate	92.08%	87.72%	86.85%	88.08%
Net Enrolment Rate	82.92%	79.28%	78.92%	79.39%
Completion Rate	94.32%	87.63%	89.55%	93.66%
Cohort Survival Rate	97.89%	94.72%	94.72%	94.72%
Promotion Rate	96.58%	94.81%	94.81%	94.81%
Repetition Rate	2.09%	2.63%	2.63%	2.63%
Dropout Rate	1.32%	2.56%	1.32%	1.32%

Secondary Level

Indicator	School Year			
	2019-2020	2020-2021	2021-2022	2022-2023
Gross Enrolment Rate	79.60%	81.58%	87.18%	85.19%
Net Enrolment Rate	62.99%	66.05%	69.70%	68.41%
Completion Rate	77.95%	73.16%	84.25%	84.25%
Cohort Survival Rate	97.89%	86.04%	86.04%	86.04%
Promotion Rate	88.60%	89.91%	89.91%	89.91%
Repetition Rate	4.01%	3.70%	3.70%	3.70%
Dropout Rate	7.39%	6.40%	4.65%	4.65%



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b. **Outstanding Accomplishment**



✓ **PRIME HRM for Rewards and Recognition**

Congratulations to the Department of Education-Division of Sultan Kudarat for receiving a well-deserved acknowledgment from the Civil Service Commission for their outstanding implementation of PRIME HRM for Rewards and Recognition.

This recognition highlights their dedication to creating a positive and rewarding workplace, showcasing their commitment to excellence in human resource management. This accomplishment not only underscores their commitment to PRIME-HRM excellence but also establishes them as an exemplar for successful organizational practices. Well done on this deserving achievement!

✓ **School Site Titling**

- **60 schools with complete School site Titles**

✓ **Basic Education Research Fund (BERF)**



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- **12 Research Completed**

- ✓ **2023 OUTSTANDING TEACHING AND NON-TEACHING EMPLOYEES (3rd KAFNGABAL AWARD)**

SIKAT Awardees sa ginanap na 3rd Kafngabal Regional Awarding, nagingning



- ✓ **DepEd Dose sa Ere**

Panalo Tayo! Panalo ang Batang SK!

Naniniwala ang DepEd sa kakayahan ng mga guro nito na maitawid ang edukasyon sa papaano mang paraan ito maitataguyod. Sa lahat ng mga pagkakataon, ang dalangin ng bawat miyembro nito ang pagbibigay importansiya sa hangarin na mas mapabuti pa ang edukasyon.

Isang taos pusong pasasalamat sa lahat ng mga tumatangkilik at nanonood ng DepEd Dose sa Ere tuwing alas kwatro ng hapon sa DepEd Tayo SOCCSKSARGEN.

Inaanyayahan ang lahat ng mga guro na makikibahagi sa layunin ng DepEd Dose sa Ere sa pagsasalin ng mga kaganapan sa buong rehiyon at pagbibigay ng positibong pananaw at inspirasyon para sa lahat lalong-lalo na sa edukasyon ng mga kabataan.

Pinapaigting pa ang mekanismo ng Sangay upang maipaabot ang layunin ng programa na magdudulot ng bagong kaalaman para sa mga manonood. Ito ay upang maihahatid ang mga maiinit na balita at maipapasa sa lahat ng manonood ang diwa ng pagkakaisa bilang isang rehiyon.



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✓ **CSE Search for Outstanding Government Worker 2023**



✓ **2023 Metro Bank Foundation Outstanding Filipinos**





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 Division Office - Sultan Kudarat

II. 2023 Accomplishment Report - School Management, Monitoring & Evaluation Section (SMM&E)

The considered Division Monitoring, Evaluation, and Plan Adjustment (DMEPA) Results are presented in this section. The results will be shown in tables similar to the table below.

Division Monitoring, Evaluation, and Plan Adjustment (DMEPA) Results





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III. ACCOUNTING Section

ACCOUNTING SECTION ACCOMPLISHMENT REPORT

CONSOLIDATED STATUS OF CASH ADVANCE

As of December 31, 2023

PARTICULARS	Code	Cash Advance as of 12/31/22	Adjustment	Adjusted Balance	Liquidation (Prior Year)	Prior Years Balance as of 12/31/22	% of Liquidation	Cash Advance 2023	CV	Liquidation	Current Year Balance as of 1/31/2023	% of Liquidation	Total Unliquidated Cash Advance
2. Advances for Operating Expenses	No. of Schools												
	SS SS	1990101000											
Sub Total	0.00 0.00												
3. Advances for Payroll		1990102000											
Sub Total	0.00 0.00												
4. Advances to Special Disbursing Officers		1990103000											
Sub Total	0.00 0.00												
5. Advances to Officers and Employees		1990104000											
Sub Total	0.00 0.00												
6. Advances to Officers and Employees		1990104000											
Sub Total	0.00 0.00												
GRAND TOTAL	0.00 0.00												

Prepared By:

Certified Correct:

Approved:

ELA MAR F. PORTUNA
ACAS II

NOLI M. ASUNCION, CPA
Accountant III

CRISPIN A. SOLIVEN, JR.
Schools Division Superintendent

Signature may be signed, Validated, Signed or Typed



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NOTE: We started to hold the salaries of 123 personnel who have unliquidated cash advances last March 15, 2023 and have issued a Memorandum Order no 023 s 2023 dated August 10, 2023 for the Deactivation of their Salaries on the General Payroll Account and as to date we have only 9 remaining personnel whose salaries are still deactivated because of their remaining unliquidated cash advances.




Prepared by: **NOLI M. ASUNCION, CPA**
Accountant III



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V. Budget Report

This section shows the annual targets and accomplishments including fund utilization as reported by the Budget Officer.

Accomplishments/Program Implementations/Updates:		Accomplishments/Program Implementations/Updates:	
No.1 Schools Division in Region XII (SOCCSKSARGEN Region) in achieving the HIGHEST TOTAL UTILIZATION RATE (99.132%) for the implementation of Programs, Projects and Activities in CY 2022. 		DBM 	Received Certificate of Recognition from the Department of Budget & Management (DBM) Regional Office XII for complete, proper, and timely submission of the Budget and Financial Accountability Reports (BFARs) for the 1 st and 2 nd Quarters of CY 2023. 
AB Processed <u>on time</u> the Anniversary Bonus of 7,015 public school teachers & employees in compliance with DepEd Order No. 11, s. 2023.		SRI Processed <u>on time</u> the request for funding of Service Recognition Incentive of public school teachers and employees	
PBB Processed <u>on time</u> the Performance Based Bonus of public school teachers		PMIS Fully compliant with the Program Management Information System (PMIS) status as of October 31, 2023.	
Accomplishments/Program Implementations/Updates:			
TLB	Processed and received SARO & NCA intended for the retirees (mandatory & optional) in the amount of P4,473,000.00.		
DBM	Submitted budget request for additional PS deficiency and Sub -AROs in the amount of P182,000,000.00.		
			



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VI. CASH Section

This accomplishment report is prepared to provide a detailed summary of the activities and accomplishments of the Cash Section for the year 2022. The report covers the various processes and procedures related to cash management and provides an overview of the performance of the section in terms of revenue collection, cash handling, and cash management.

Cash Collection and Deposit of cash section is responsible for the receipt and management of cash payments made to the organization. This section ensures that all cash received is accurately recorded, counted, and deposited in a timely manner. The main tasks of the cash collection and deposit of cash section.

Cash Collection and Deposit	Number of Transactions (Jan-Dec, 2022)	Total Collections
Refund for MOOE	190	544,957.64
Overpayment of Salary	17	262,586.95
Sale of Bid Docs	61	539,000.00
Refund for Notice of Disallowances	25	335,670.78
Refund for SBFP	14	7,747.68
Liquidated Damages	1	445,229.20
Total	308	2,135,192.25

Cash Advances and Liquidations of the cash section typically include procedures for obtaining cash advances, managing and tracking the use of those advances, and returning any unused or surplus funds.

TOTAL CASH ADVANCES	11,965,504.46
TOTAL LIQUIDATIONS	10,297,303.09

REPORT OF ADVICE TO DEBIT ACCOUNT ISSUED/DISBURSEMENT VOUCHERS monitor the debit account and disbursement vouchers regularly to ensure that they are being used appropriately and that the balances are accurate.

Disbursement Voucher	Number of Disbursement Voucher
MOOE and PS	3,813



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REPORT OF CHECKED ISSUED a document or record that lists all of the checks that have been issued by section. This report may include information such as the check number, the amount of the check, the payee, and the date the check was issued. It may also include other details, such as the account or budget the check was drawn from and the purpose of the payment. This report can be used for internal record keeping, budget tracking, and financial reporting.

PROVIDENT FUND	6,803,711.16
CURRENT BIDDOS/DONATIONS	554,500.00
MOOE	1,654,365.72
PS	3,399,627.62
TOTAL	22,587,348.26

Cash Section is pleased to announce the release of the service recognition incentive program in coordination with the Accounting, Budget, Personnel and PSU section. This program is designed to reward and recognize employees who have demonstrated exceptional dedication and commitment to their job. Eligible employees have received the amount of Fifteen Thousand Pesos on the length of their service.

DIVISION OFFICE	88,120,500.00
IMPLEMENTING UNITS	13,630,500.00
IMPLEMENTING UNITS-SHS	3,972,000.00
TOTAL	105,723,000.00